

Holbrook Board of Selectmen

Minutes of the Regular Session of
Thursday, October 9, 2014

Present: Timothy J. Gordon, Chairman
Matthew V. Moore, Vice-Chairman
Kevin J. Sheehan, Clerk
Richard B. McGaughey, Associate
Daniel F. Moriarty, III, Associate

In attendance: William J. Phelan, Town Administrator
Benjamin Ecord, Superintendent of Public Works
Paul Digirolamo, Town Treasurer/Collector
William Smith, Acting Chief of Police
Marjorie E. Godfrey, Assistant Town Administrator

The meeting was called to order at 7:00 p.m. by Chairman Gordon, in the NEW Selectmen's Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

The Norfolk County SHERIFF MICHAEL BELLOTTI, the Sheriff's Department, the inmates and others who worked on the project, were recognized for their efforts in renovating former Fire Station 1 into office space on the first floor and a new meeting room on the second floor. There will be an Open House and cookout held on Saturday, October 18, 2014, from 12:00 pm – 2:00 pm to celebrate the opening and formally recognize the Sheriff's Department.

MINUTES:

MOTION: By Mr. Moore, second by Mr. Moriarty, to approve the Wednesday, September 10, 2014 minutes of the regular session, as printed

VOTE: 5:0

It was announced that:

- o October 18th is the Homecoming celebration at the Junior-Senior High School
- o The Public Schools received a Literacy Partnership Grant in the amount of \$12,557 from the Dept. of Elementary and Secondary Education (DESE)
- o The Fire Department's annual open house will be held on Saturday, October 11, 2014
- o Yard Waste may be dropped off at the Lower Compound on Maple Ave. on various Saturdays in October/November
- o An electronic waste collection event will be held behind Town Hall on Saturday, October 25th
- o The Zombie Obstacle Fun Run will be held at the Jr/Sr High School on October 11th

Police Chief William Smith introduced the three new POLICE OFFICER candidates that he is recommending for appointment in the order as they appear on the current active Civil Service List.

MOTION: By Mr. Moore, seconded by Mr. Moriarty, seconded, to take Chief Smith's recommendation and appoint (1) Samuel A. Sterling, (2) Michael S. Eshner, and (3) Christopher T. Mills as officers on the Holbrook Police Department, contingent on the completion of all requirements

VOTE: 5:0

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of October 9, 2014*

Chief Smith submitted a request that Retired Sergeant Mark Shanly and Danny Steele be appointed as SPECIAL POLICE OFFICERS. He notified the Board that Joseph Morgan is resigning as a Special Police Officer, effective immediately.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen appoint Mark Shanly and Danny Steele as Special Police Officers, with terms to expire June 30, 2015
VOTE: 5:0

Effective October 23, 2014, per MGL c136 §6(52) as amended, package stores can OPEN AT 10:00 AM ON SUNDAYS, as a matter of right after notifying the local licensing authorities, and completing a brief application from the Alcohol Beverages Control Commission (ABCC).

MOTION: By Mr. Moore, second by Mr. Moriarty, to approve the requests of Gregg Lake Associates, Inc. dba Highland Liquors, 464 North Franklin Street, and ASP Convenience, Inc. dba Clerk's Variety Store, 247A Plymouth Street, for a 10:00 am opening on Sundays, effective October 23, 2014
VOTE: 4:0:1 (Mr. McGaughey abstained)

Emergency Management Director Rick Reuss advised that he has received a \$5,995.00 grant from the MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY (MEMA) for the procurement of storage containers that will be placed at the Upper Compound. There is a match requirement for this grant.

MOTION: By Mr. Moore, second by Mr. Moriarty, to authorize the Chairman to sign contract documents with the Massachusetts Emergency Management Agency for a grant in the amount of \$5,995.00 for the procurement of storage containers
VOTE: 5:0

It was discussed that concerns have been raised about the condition of the existing SCHOOL FACILITIES, and how the proposed new school building can be better maintained. It has been suggested that the School Department Director of Facilities could take advantage of the tradesmen and expertise of the members of the Permanent School Building Committee through a shared responsibility for the long-term maintenance of the new building. A draft proposal was reviewed by the Board.

MOTION: By Mr. Moore, second by Mr. Moriarty, to approve the submittal of the "Proposal regarding the Permanent School Building Committee" to the School Committee, and to recommend that the School Committee adopt the provisions
VOTE: 5:0

Superintendent Ecord submitted the bid results for the JOINT SALT PURCHASE for FY2015, and recommended that the bid be awarded to the low bidder.

MOTION: By Mr. Moriarty, second by Mr. Moore, that the Board of Selectmen award the winter salt bids for fiscal year 2015 to Morton Salt, for CC Salt, at the bid price of \$59.98 per ton delivered, and to Eastern Minerals, for Solar Salt, at the bid price of \$63.00 per ton delivered
VOTE: 5:0

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of October 9, 2014*

On Weymouth Street, a WATER MAIN PROJECT will be completed over Turkey Hill and down toward the Weymouth line prior to the traffic signalization project at the intersection of Weymouth, Pine and Sycamore.

A concern about OVERSIZED POLITICAL CAMPAIGN SIGNS on a few lawns has been forwarded to the Building Inspector for action under the Town by-laws.

The Board of Health will be contacted relative to shots for pets being offered at Walgreen's pharmacy.

Mr. Phelan said that meetings have taken place recently regarding a decision on whether the Town should join with Braintree and Randolph to build a new TRI TOWN WATER TREATMENT FACILITY or whether to connect and join the Massachusetts Water Resources Authority (MWRA) for the TOWN'S WATER SUPPLY. There is a state bond bill that would provide a 1 to 1 dollar match if the treatment facility is constructed for the three towns. There is also still the issue of how much water there is in the reservoir and the total capacity. The safe yield has not been measured for many years. The same 1 to 1 match is provided in the state bond bill for the buy-in fee if the Town goes with the MWRA. Discussion, considering the various factors that enter into the decision, are ongoing at this time.

At 7:45 pm: Joint meeting with the LIBRARY BOARD OF TRUSTEES to appoint a resident to fill a vacancy created by the resignation of Mr. Joe D. Cowdry

Present: Library Trustees – Jeffrey A. Farash and Margaret Murray

The Library's new Director, Deb Clifton, was introduced

Mr. Ken Hawley, the candidate for appointment, was introduced.

MOTION: By Mr. Farash, seconded by Ms. Murray, to appoint Mr. Ken Hawley as a Library Trustee, to fill the vacancy until the Annual Town Election in April 2015

VOTE: 7:0, with all voting in favor of the appointment

MOTION: At 7:47 pm, by Mr. Sheehan, seconded by Mr. Moriarty, to adjourn the joint meeting between the Board of Selectmen and the Board of Library Trustees

VOTE: 7:0

At 7:50 pm: The Board of Selectmen, acting as the Personnel Board, held a SALARY ADMINISTRATION HEARING to consider an amendment to the Salary Administration Plan requested by the Board of Assessors for consideration at the special town meeting on October 22, 2014. The Salary Schedule currently lists the maximum salary of the Principal Assessor as \$74,331.55. The Assessors have requested that the maximum salary be increased to \$80,000.

Present: Ann Marie Kane, Board of Assessors

Patrick Harring, Interim Principal Assessor

It was explained that Mr. Harring will be a full-time Principal Assessor who is also qualified to take over doing the valuations when the vendor's contract expires. The revaluation will then be done in house, using Mr. Harring's 29 years of experience. He has a business with employees and will do work for other towns in his off hours. The Town should realize a savings of \$8,248 with Mr. Harring doing the full time job.

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of October 9, 2014*

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen vote to amend the Town By-Laws, Section 10, Salary Administration Plan, Article III, Section 10.5(g), Schedule B, as voted under Article 8 at the Annual Town Meeting held on May 7, 2014, by striking the "Personnel Board Recommended Maximum" salary of \$74,331.55 for the Job Title of Principal Assessor, and inserting in its place the salary of \$80,000.00

VOTE: 3:1:1 (Mr. Sheehan opposed; Mr. Gordon abstained)

There was a half-hour presentation given by the Project Manager and the Architect of the proposed PRE-K TO GRADE 12 SCHOOL. Mr. Joel Seeley of Symmes Maini & McKee Associates and Mr. Ken Kovacs of Flansburgh Associates discussed and explained the information, which has been presented many times at numerous local public meetings.

Mr. Phelan explained that the Town received more local receipts than anticipated, and those receipts will be the funding source for several articles on the SPECIAL TOWN MEETING WARRANT. It is too early in the fiscal year to take money from departmental budgets. Mr. Phelan met with the Finance Committee, and they seemed satisfied with this plan.

The Finance Committee has requested that a representative of the Norfolk County Agricultural School attend their meeting to explain the tuition charges they have sent to the Town.

Fire Chief Luke McFadden explained that he attended a seminar with NEW ENGLAND MEDICAL BILLING about a new program being offered, but the Chief has not received a draft contract at this time. Under this program, the Town would provide a cost report on its MUNICIPAL AMBULANCE SERVICES, and additional funding would be given to the Town if it is determined that Medicare and Medicaid are not paying the Town enough for the service. Town Administrator Phelan explained that this is a new reimbursement program with the Executive Office of Health and Human Services Certified Public Expenditure Program for reimbursement of the cost of Town ambulance services, if the Town is eligible.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, to authorize the Town Administrator and Chief McFadden to enter into the contract with the Executive Office of Health and Human Services Certified Public Expenditure Program if it appears financially beneficial

MOTION: 5:0

Fire Chief McFadden and Communications Director Stephan Hooke advised the Board that the Town of Canton is interested in utilizing the REGIONAL DISPATCH services in Holbrook for its Fire dispatch and possibly for 9-1-1 services. Discussions are continuing with Canton. Mr. Phelan said the Town has to take a look at the costs and prepare something for Canton to consider. The dispatch center may separate from Holbrook in the future.

Acting Police Chief William Smith updated the Board on the activities of the Police Department, including officer training and active shooter training for the schools.

Treasurer/Collector Paul Digirolamo discussed the process of putting properties through foreclosure. Mr. Phelan advised that attorneys at Kopelman & Paige are working with the Treasurer to resolve the issue of properties in EDGEWOOD PARK, where many properties are listed with unknown owners. Superintendent Ecord said that the bid for the extension of the SEWERS ON PLYMOUTH STREET near Hallamore will be awarded soon. The water main project at the intersection of Weymouth, Pine

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of October 9, 2014*

and Sycamore Streets is being completed, and the roads where other water main projects have taken place will be paved next week. Mr. Patrick McKenna at MassDOT has been notified about the missing "Entering Holbrook" sign at the Brockton line, and will have it replaced

Mr. Phelan said the sewer contractor in the SPRING STREET AREA, M E Smith, is being charged liquidated damages because the pump station, which is part of the project, is still not in place. Their bill has been reduced by the amount of an Environmental Partners bill.

The open house to celebrate the opening of the new Selectmen's Meeting Room and office space in the renovated former Fire Station 1 adjacent to the Town Hall, will be held on Saturday, October 18th. A plaque recognizing the contributions of Norfolk County Sheriff Michael Bellotti's Department will be unveiled.

MOTION: At 9:19 pm, to adjourn to executive session to discuss the purchase, exchange, lease or value of real property because meeting in open session may have a detrimental effect on the Town's negotiating position, to discuss strategy as it relates to collective bargaining with union personnel (Fire), to discuss strategy and conduct negotiations with nonunion personnel (Town Administrator), and return to open session

ROLL CALL VOTE: Mr. McGaughey – Yes
Mr. Moore – Yes
Mr. Moriarty – Yes
Mr. Sheehan – Yes
Mr. Gordon – Yes

RETURN TO OPEN SESSION AT 10:36 pm:

MOTION: By Mr. Moore, second by Mr. McGaughey, to extend the Town Administrator's contract through October 3, 2015, with a 2% salary increase and the removal of the restriction about only carrying five (5) days of vacation time forward

MOTION: At 10:40, to adjourn the meeting
VOTE: 5:0

Kevin J. Sheehan, Clerk

Documents:

Agenda

Minutes

Announcements

Salt bid recommendation

PSBC proposal for School Committee

Requests for early opening at package stores

MEMA grant contract

Police Officer recommendations

Special Police appointment request

Library Trustee appointment request